



## Monthly Spotlight

Date: October 2008

### Construction Site Safety

If you are required to enter a construction site or if you are invited to tour or visit a construction site you should keep in mind some safety principles that will allow you to conduct yourself safely while you're on the site. This month's Spotlight reviews some basic information for members of the community that do not regularly spend time on a construction project.

#### How to Identify a Construction Site:

- Exterior construction projects will be cordoned off with chain link fence, orange construction fence, or warning tape
- Interior renovations will typically have access closed by rope, warning tape, or a closed door with a sign posted
- Harvard Employees should only enter a construction site if their job requires them to and their presence is known to the general contractor
- Look for signs posted along the perimeter informing the public:
  - Who the General Contractor is
  - What PPE is required
  - Site access limitations

#### What PPE is Required:

- If a Harvard Employee's job requires them to work on a construction site, they must wear the following PPE:
  - Hard Hat
  - Safety Glasses or Goggles
  - Reflective Safety Vest
  - Long Pants
  - Safety-Toed Boots
- PPE is required to be worn from the time you enter the site until the time you leave

#### Safe Working Procedures:

- General contractors share the responsibility for all persons on their job, including visitors. It is always good practice to check in with the general contractor to notify them you are in the area
- The general contractor will often be able to provide site safety information that may be needed (e.g. hazardous operations taking place on site)
- Follow all signs posted
- If working at elevation (4 Ft or Higher) use appropriate fall protection equipment